

Final Report Guidelines

Your team's final project must include:

1. A five to seven-minute video or PowerPoint
 - a. Describing the campaign.
 - b. Show each activity, including what was done, when, how, and the results.
 - c. Show how Ford Driving Skills for Life was used.
 - d. Show the community outreach and media involvement.
 - e. Include the evaluation of the campaign goal(s).
2. The completed [Final Report Summary](#)
3. The completed [Expense Tracking Form](#) with copies of receipts and invoices
4. Be submitted by **April 14, 2023** to:

Strive for a Safer Drive course in Canvas
Go to "assignments"

Submit the following within the assignment tab:

- Final Presentation (Video or PowerPoint)
- Seat Belt Observational Survey (pre and post data)
- Expense Report & Invoices
- Final Report
- Event Photos

Failure to follow these guidelines will result in disqualification from the judging process. Disqualified schools will be ineligible to attend the hands-on driving event. Questions should be directed to Strive4aSaferDrive@gmail.com or 248-334-4971 EX 4.

Michigan.gov/S4SD